

ABERDEEN CITY COUNCIL

COMMITTEE:	Enterprise, Planning and Infrastructure
DATE:	1 September 2009
LEAD OFFICER:	Gordon Edwards
TITLE:	Sub-Committees and Working Groups

1. PURPOSE OF REPORT

To review the list of working groups and Sub-Committees within the remit of this Committee, having regard to the revised Committee structure.

2. RECOMMENDATIONS

that the Committee -

- (a) consider the list of Working Groups and Sub-Committees in the appendix and determine which of these groups should be wound up;
- (b) for those remaining, agree the proposed renaming of the groups as either Sub-Committees or Working Groups, also detailed at the appendix ;
- (c) for those remaining, make adjustments to membership and composition if required.

3. FINANCIAL IMPLICATIONS

There are no financial implications arising directly out of this report.

4. SERVICE & COMMUNITY IMPACT

The agreed Committee structure will reflect the new Service structure which has been introduced following comments made by the Accounts Commission on the Best Value Audit.

The incoming Director of Corporate Governance will review the management structure and workload implications of these changes.

In the event of groups being wound up, Services will require to report to the relevant parent Committee within the new structure.

5. OTHER IMPLICATIONS

Any changes agreed to the Council's representation on outside bodies will require to be communicated to the bodies involved. This will be undertaken by staff in Democratic Services.

Revisions to the naming of the groups listed at the appendix will be undertaken as when meetings are held.

6. REPORT

6.1 The Council on 24 June 2009 revised its Committee structure, and this structure will take effect from 19 August. The next stage of the process is to review the Sub-Committees and Working Groups within the former structure, with a view to (1) streamlining the structure and utilising the new Committees wherever possible, and (2) achieving consistency in terms of the naming of these groups.

6.2 The appendix to this report provides a list of Sub-Committees and Working Groups which would report directly to this Committee, and provides information which will assist the Committee in determining which groups remain in the new structure. It also suggests that groups be classified and named as either Sub-Committees (if they have powers) or Working Groups (if they do not). Exceptions to this rule would be:-

(1) Aberdeen City and Shire Strategic Planning Committee – joint with Aberdeenshire

6.3 The Committee is also asked to consider the membership and composition of the Working Groups and Sub-Committees remaining, and to make any adjustments necessary. Standing Orders do not currently **require** that the membership of Sub-Committees and Working Groups is taken from that of the parent Committee – this is at the discretion of the Committee.

7. AUTHORISED SIGNATURE

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8. REPORT AUTHOR DETAILS

As above and

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9. BACKGROUND PAPERS

No background papers were used in the preparation of this report.

LIST OF WORKING GROUPS, BOARDS etc

<u>Working Group/Board and Composition</u>	<u>Frequency of meetings</u>	<u>Remit</u>	<u>External or trade union members</u>	<u>Future Role - Commentary</u>	<u>Sub-Committee</u>	<u>Working Group</u>
Aberdeen City Development Company Shadow Board (5) Cormack, Allan, Donnelly, Kiddie and Malone	Has not yet met	To operate as a shadow board responsible for the creation of a citywide delivery vehicle (City Development Company), which would enable the Council to mitigate the impact of the Economic Downturn and support Economic Development.		Membership is that of South of City Regeneration Board and needs to be reviewed in any case.		✓

<u>Working Group/Board and Composition</u>	<u>Frequency of meetings</u>	<u>Remit</u>	<u>External or trade union members</u>	<u>Future Role - Commentary</u>	<u>Sub-Committee</u>	<u>Working Group</u>
Aberdeen City and Shire Strategic Planning Committee (6) Cassie, Cormie, Dean, Hunter, Jaffrey and Milne	Quarterly	To co-ordinate final approval, publication and implementation of, the Joint Structure Plan; and to liaise on matters of mutual concern relating to land use, planning, transportation and economic development.	Joint with Shire	Currently in abeyance. Some of remit being carried forward by Strategic Development Planning Authority.		
Controlled Parking Zones Working Party (5) Clark, Boulton, Laing, Wendy Stuart & Wisely	Ad hoc	To consider controlled parking issues where appropriate on an ad hoc basis and report to Committee with recommendations.		This Group was resurrected in May 2009 and has active remits which are as yet unfulfilled.		✓

<u>Working Group/Board and Composition</u>	<u>Frequency of meetings</u>	<u>Remit</u>	<u>External or trade union members</u>	<u>Future Role - Commentary</u>	<u>Sub-Committee</u>	<u>Working Group</u>
Development Plan Sub-Committee (7) Cassie, Dean, Graham, Jaffrey, Milne, J West and Yuill	As required (approximately 4 times a year)	To review the Local Plan.			✓	
Fairtrade City Working Group (4) Jennifer Stewart, Allan, McDonald & Milne	4 times a year	To attain and monitor Fairtrade City status for Aberdeen.	Yes	External input could be obtained via officers, and elected member input obtained at the appropriate Committee(s). (Service of view that it should remain)		✓